



Thanks for your interest in RGR Embroidery!

We are looking forward to working with you!

**We have included a few forms to get you started:**

1. Sales and Use Tax Certificate of Exemption:

RGR is strictly a wholesale / contract embroidery company. All customers must fill out this form prior to production on any order.

2. Credit Application:

To obtain terms with RGR this form must be completed.

3. E-mail address form:

We keep our customers constantly up to date on all orders. To do this we must have the e-mail addresses to all key contacts in your company.

3597 Clearview Parkway  
Atlanta, GA 30340  
**770.455.4522 fax 770.455.0155**  
**www.rgrembroidery.com**

**We want your stitches!**

**If you need additional information please call or better yet come by for a tour of our facility. We would love to set up a time to have you out.**

**Thanks again!**



**STATE OF GEORGIA  
DEPARTMENT OF REVENUE  
SALES AND USE TAX CERTIFICATE OF EXEMPTION  
GEORGIA PURCHASER OR DEALER  
EFFECTIVE JULY 1, 2000**

To: RGR EMBROIDERY

(SUPPLIER)

(DATE)

3597 CLEARVIEW PKWY , ATLANTA, GA 30340

(ADDRESS)

THE UNDERSIGNED HEREBY CERTIFIES that all tangible personal property purchased or leased after this date will be for the purpose indicated below, unless otherwise specified on a particular order, and that this certificate shall remain in effect until revoked in writing. Any tangible personal property obtained under this certificate of exemption is subject to the sales and use tax if it is used or consumed by the purchaser in any manner other than indicated on this certificate.

(Check proper box.)

- 1. Resale, rental or leased only, including but not limited to the purchase for resale of gasoline and other motor fuels.
- 2. Materials for further processing, manufacture or conversion into articles of tangible personal property for resale which will become a component part of the property for sale, or be coated upon or impregnated into the product at any stage of its processing, manufacture or conversion and nonreturnable materials used for packaging tangible personal property for shipment or sale. Containers or other packaging materials purchased for reuse are not exempt.
- 3. Machinery used directly in the manufacture of tangible personal property for sale purchased as additional, replacement or upgrade machinery to be placed into an existing plant in this State.
- 4. Direct Pay Permit authorized under Regulation 560-12-1-.16. The holder of a Direct Pay Permit must pay the 3% Second Motor Fuel Tax to suppliers on purchases of gasoline.
- 5. For use by Federal Government, State Government, any county, municipality or public school system of this State, when supported by official purchase orders or for use by Hospital Authorities created by Article 4, Chapter 7, of Title 7, and County or City Housing Authorities created by Article 1, Chapter 3 of Title 8. The State of Georgia, counties, municipalities, public schools, Hospital and Housing Authorities of Georgia must pay the 3% Second Motor Fuel Tax to suppliers.  
**A Georgia Sales and Use Tax Certificate of Registration Number is not required for this exemption.**
- 6. Aircraft, watercraft, motor vehicles and other transportation equipment manufactured or assembled, sold and delivered by the manufacturer or assembler for use exclusively outside this State, or delivery of the crafts is for the sole purpose of removing same under its own power when it does not lend itself more reasonably to removal by other means.  
**A Georgia Sales and Use Tax Certificate of Registration Number is not required for this exemption.**
- 7. Aircraft, watercraft, railroad locomotives and rolling stock, motor vehicles and major components of each, which will be used principally to cross the borders of this State in the service of transporting passengers or cargo by common carriers and by carriers who hold common carrier and contract carrier authority in interstate or foreign commerce under authority granted by the United States government. Replacement parts installed by carriers in such craft or vehicles which become an integral part of the craft or vehicle are likewise exempt. Private and contract carriers are not exempt.

(TYPE OF BUSINESS ENGAGED IN BY THE PURCHASER)

(COMMODITY CODE)

I declare, under penalties of false swearing, that this certificate has been examined by me and to the best of my knowledge and belief is true and correct, made in good faith, pursuant to the sales and use tax laws of the State of Georgia.

(PURCHASER'S FIRM NAME)

(CERTIFICATE OF REGISTRATION NO.)

(ADDRESS)

By

Title

(SIGNATURE)

(OWNER, PARTNER, OFFICIAL)

A supplier is required to have only one certificate of exemption form on file from each purchaser buying tax exempt. The supplier must exercise ordinary care to determine that the tangible personal property obtained under this certificate is for the purpose indicated. Suppliers failing to exercise such care will be held liable for the sales tax due on such purchases. For example, a supplier cannot accept a Certificate of Registration number bearing a "214" prefix since these are issued to a Contractor which has been deemed to be the consumer and is required to pay the tax at the time of purchase.



# CREDIT APPLICATION

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CORPORATION  PARTNERSHIP  INDIVIDUAL  YRS IN BUSINESS

ARE YOU LISTED IN DUN & BRADSTREET # \_\_\_\_\_ NO \_\_\_\_\_

COMPANY OFFICERS OR OWNERS ( 10% OR MORE) USE BACK IF NECESSARY

NAME TITLE ADDRESS \_\_\_\_\_

NAME TITLE ADDRESS \_\_\_\_\_

NAME TITLE ADDRESS \_\_\_\_\_

HAVE ANY OWNERS OR CORPORATE OFFICERS FILED FOR BANKRUPTCY IN THE PAST 10 YEARS NO \_\_\_\_\_ YES \_\_\_\_\_ LIST NAMES BELOW:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BANK REFERENCE: NAME/ADDRESS/ACCOUNT#/PHONE/FAX/CONTACT

\_\_\_\_\_  
\_\_\_\_\_

TRADE REFERENCES: NAME/ADDRESS/ACCOUNT#/PHONE/FAX/CONTACT

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

FOR THE PURPOSES OF OBTAINING CREDIT FROM RGR EMBROIDERY, I CERTIFY THE ABOVE INFORMATION TO BE TRUE AND CORRECT AND AUTHORIZE RGR EMBROIDERY TO CONTACT ALL REFERENCES ABOVE REQUESTING COMPANY'S CREDIT HISTORY.

SIGNED \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



To better serve our customers we ask that you provide us with the e-mail addresses of all your key contacts for RGR Embroidery orders. We use e-mail to keep our customers constantly updated on the status of their orders. Orders don't "get lost " in our system!

**Please fax back to RGR @ 770.455.0155**

**Accounts Payable**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Sales/Contacts**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_